



**Student Accounts Office**

4400 University Drive, MS 2E2, Fairfax, Virginia 22030  
Phone: 703-993-2484

## Direct Deposit Authorization Form

Information must be clear and legible. If not, the form will not be processed and a refund check will be sent.

Student ID: G  Date:  -  -

Student Name: \_\_\_\_\_  
Last First M.I.

Daytime Telephone Number: \_\_\_\_\_

### Authorization Agreement for Direct Deposit Refunds

By signing this form, I agree to the following terms and authorize my refunds to be deposited directly to my checking account at the financial institution shown below:

I confirm that this bank account belongs to me.

I confirm that this bank account is a checking account.

This request will remain in effect until I have made a written request to stop or change my Direct Deposit.

It is my responsibility to notify the Student Accounts Office of any changes or if this account is closed.

I authorize George Mason University to initiate any credit and debit adjustments to my student account for refunds processed in error.

Will any portion of this refund be transferred to a foreign financial institution? Yes No

### Banking Information

Bank Name: \_\_\_\_\_

Bank Transit Routing Number (ABA): \_\_\_\_\_ (Note -this must be 9 digits)

Bank Account Number: \_\_\_\_\_

**By signing this form, I confirm that the information that I provided is accurate. I understand that providing incorrect direct deposit information will delay my refund by up to 60 days.**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

Please visit the following link for instructions on how to upload the Direct Deposit Form securely to the Mason Student Services Center. <http://studentaccounts.gmu.edu/wp-content/uploads/DirectDepositGuide.pdf>