



TUITION EXCEPTION REQUEST

George Mason University will refund tuition and/or cancel a financial charge from a student account provided the student meets the University's policy on tuition appeals, submits supporting documentation and is completely withdrawn from all of their classes. Appeals that do not represent a sound basis for reimbursement will be denied. Appeals should be sent to the following address or faxed to (703) 993-2490.

George Mason University
ATTN: Student Accounts Office
4400 University Drive MS 2E2
Fairfax, Virginia 22030

For information on the appeal process, please refer to the policy at [http://fiscal.gmu.edu/Policies/Tuition Exception Policy.pdf](http://fiscal.gmu.edu/Policies/Tuition%20Exception%20Policy.pdf) or contact the Student Accounts Office at (703) 993-2484. Please be advised that filing a tuition appeal does not exempt your account from the assessment of collection and/or financial penalties when applicable. Please pay tuition and fees when due.

1. Name: _____

2. Student G Number: _____

3. Mailing Address:

4. Telephone Number

5. Term of Appeal:

6. Please indicate the criteria on which you wish to appeal, and ensure supporting documentation is included with your request. Documentation should be official copies and medical letters must be on professional letterhead.

Extended period of physical or mental illness.

Extended periods of physical or mental illness of immediate family member.

Death of student or immediate family member.

Military deployment.

Note: An immediate family member is a parent, sibling, spouse, son/daughter; or a grandparent if residing at the same permanent residence as the student.

7. This space is provided for you to explain the circumstances of your appeal (attach additional paper as needed).

I acknowledge that the information provided in my appeal is in accordance with the University's Standards of Student Conduct.

Signature and Date